Appendix 61

Quezon
DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: DEC 01 2025
By: 4:22
Ref. No. NOA 114-25

# PURCHASE ORDER

## DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

Supplier: IMES ENTERPRISES
Address: BRGY. SAN RAFAEL, TARLAC CITY
TIN 224-959-220-00000
2025-06-RO-GOODS

P.O. No.: 2025-11-0281
Date: NOVEMBER 12, 2025
Mode of Procurement REPEAT ORDER

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery SPECIFIED DROP-OFF SITES
Date of Delivery on or before the delivery term

Delivery Term within 30 Calendar Days upon receipt of PO
Payment Term 30 working days

| Stock No. | Unit | Item Description | Quantity | Unit Cost | Amount |
|---|---|---|---|---|---|
| | SET | HYGIENE KIT SET<br>-TOOTHBRUSH MEDIUM SIZE, SOFT BRISTLE WITH HYGIENE CAP<br>-TOOTHPASTE 25ML TUBE, FDA APPROVED<br>-ALCOHOL ISOPROPYL HYPOALLERGENIC WITH MOISTURIZER 70% SOLUTION 60ML, FDA APPROVED<br>-SOAP 55G-65G, ANTIBACTERIAL MOISTURIZING SOAP RECOMMENDED BY PHILIPPINE NURSING ASSOCIATION (PNA) WITH MANUFACTURING AND EXPIRY DATE, OVAL/RECTANGULAR SHAPE<br>-FACE TOWEL WHITE 11IN X 20 IN<br>-STAINLESS STEEL NAIL CUTTER, MEDIUM SIZE<br>-TOILETRY BAG (TRANSPARENT) WITH STICKER PATCH "SBFP Hygiene Kit"<br>-PLASTIC HAIR COMB 14CM<br>-PLASTIC LICE COMB HAIR APPROX 92MM | 3183 | 179.00 | 569,757.00 |
| | | **PURCHASE OF HYGIENE KIT SET FOR SBFP BENEFICIARIES - REPEAT ORDER** | | | |
| | | **GRAND TOTAL** | | | **569,757.00** |

( TOTAL Amount In Words) FIVE HUNDRED SIXTY NINE THOUSAND SEVEN HUNDRED FIFTY SEVEN PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

IMES ENTERPRISES
Signature over Printed Name of Supplier

28 NOV 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount